

Fifth Meeting of 2021 Term

Notre Dame Social Justice Society

Full Committee of the NDSJS



Date: Wednesday, 7th March 2021

Minutes taken by: Jemima Barlow, President.

Attendance	Name	Position
	Jemima Barlow	President
	Lara Demaio	Co-Vice President
	Grace Poon	Treasurer
	Caroline Lie	Events Director Assistant
	Kalliopi Mentis	First Year Representative
Apologies	Amy Skinstad	Secretary
	Jackson Ward	Events Director
	Isabella Sheman	Careers Director
	Bonnie Lyons	Alumni Director
	Ruth Malka	Education Director
Absent	Allison Clark	Co-Vice President

MEETING OPENED AT 6:00PM BY Jemima Barlow

Notre Dame Social Justice Society	1
Full Committee of the NDSLS	1
Date: Wednesday, 10th March 2021	1
Minutes taken by: Amy Skinstad Secretary	1
Alcohol Policies	2
Treasurer	2
Events Update	3
Peer to Peer-	3
Beach Clean up-	3
Paint and Sip-	3
Education portfolio-	3
Semester two	3
Promoting Safe and Fun Events	3
Standard Communication	4
Point of Action	4

Communication Policies

- ❖ All materials that display the NDSJS name must be approved by the president.
- ❖ To ensure our society continually offers every member a sense of welcome, as is the code of conduct in the university policy we will add a new communication policy.
- ❖ Where a problem or situation that has the potential to become a problem arises between a member of the committee and a person internal or external to NDSJS the members should not meet one-on-one. Instead, the below protocol will be offered:
 - a. communicate with the equity officer, the executive members who are not a part of the situation will be made aware of the circumstances.
 - b. the executive will then decide whether it's necessary to meet with each party separately or if the executive can act as a mediator between the two parties.
 - i. it will be unlikely that a one-on-one meeting be recommended until the situation is resolved.

Notices

- ❖ The paint and sip will now be an NDSJS event to take place late semester 1 or at some point in semester 1.
- ❖ Ethaniel Corfeild-Thompson has officially resigned from the position of Communications Director due to personal circumstances.
- ❖ Jemima Barlow will be the acting Communications Director.

Events Update

- ❖ *Beach Clean up-*
 - Postponed to Semester 2.
- ❖ *Paint and Sip-*
 - Postponed indefinitely.
- ❖ *Education portfolio-*
 - Ruth and Grace are working together to plan the volunteering opportunity.
- ❖ Raffle-
 - Need to get an update on this from Jackson
- ❖ Notre Dame Volunteering Event
 - ND has stalls to show students SJ initiatives and we're invited.
 - Everyone who is available can help out at this stall - whether it be for the entire time or for a shift of an hour or so.
 - Monday 19th of April: 10:30pm-1:30pm.
 - Lara available: 12:00-1:30pm
 - Jemima available: 10:30-1:30pm
 - **Please see the planning document to add your availability**
- ❖ *Semester two*
 - Our focus is now on Semester 2 events.
 - Our calendar at this stage includes: launching the volunteer program, the beach clean-up and bbq, paint and sip, a games night, a social justice forum in collaboration with the Arts Department.
 - Come up with a possible debate topic for this event- anything that is engaging for students, relevant to today's world and educational

Study Day: Wednesdays

- ❖ Work with Arts Department to seek their perspective
- ❖ book a room and have it welcoming - do we have lollies there as 'study motivation'
- ❖ perhaps motivational posters or a timer on the projector?
- ❖ To be launched approx week 10

- ❖ First years are about to do a group project, so may be more inclined to study together now, and want to foster a closer relationship
- ❖ Kalliopi suggested we have an introductory session so people can get to know each other.

Merchandise

- ❖ White and black jumpers are okay. However, we're looking into a navy jumper with a small logo on the front, with small text (our logo and motto).
- ❖ Need to find a distributor.
- ❖ Aim to have them available for order this semester, so they arrive in time for colder months.

Semester Two: Instagram

- See our planning document to add information to the below table:

Instagram Semester 2		
Topic	Member	Weeks
	Co-Vice President	1-4
	First Year Representative	4-8
Study Week: Study Tips.		
Instagram Post - how to plan your catch-up/ non-teaching week/plan the week ahead	Education Director	Monday NAW
Blog post: Maintaining Mental Health during the non-teaching week/study week.	President.	Wednesday NTW
	President	9-12
	... (need one more person - let me know if you'd like to do this)	13, study week, w1 exam, w2 exam.

Point of Action

- ❖ Instagram Themes
- ❖ Enter Volunteer Event availability

Meeting Closed at 7:00pm by Jemima Barlow.